



RENOVATION REIMBURSEMENT GRANT FOR RENTAL PROPERTIES

\$1,500 match

The purpose of this program is to bring serviceable buildings at any location in Phelps County up to reasonable modern livability standards.

- Grants for qualifying projects are on a “per renovated living unit” basis to address code compliance for infrastructure and other deficiencies presented by outdated spaces, including but not limited to: modernizing electric and plumbing infrastructure, HVAC, energy efficient windows and doors, ingress-egress devices, and other life safety improvements to modernize and improve habitability.
- Developers may receive reimbursement up to \$1,500 per living unit for authorized expenses.
- Renovation Grants may not be combined with other PCDC programs.
- The project must be substantially completed within 12 months of approval.
- Projects requesting more than \$5,000 total assistance require Board approval.
- No work, other than demolition, can begin until approval has been granted by PCDC in writing.
- Project progress will be reviewed by PCDC staff throughout the duration of the project.
- To qualify, Applicant must submit:
 - Completed Application signed by all owners of the building.
 - A detailed project summary.
 - Itemized budget for the project.
 - Estimates for qualifying materials and labor costs must be clearly documented on the application.
 - Sketches, renderings, or drafts of the proposed project.
 - Photos of the property’s current condition.



APPLICATION: Renovation Reimbursement Grant for Rental Properties

PROJECT DESCRIPTION: _____

AMOUNT OF GRANT REQUESTED: _____

APPLICANT'S NAME: _____

DOING BUSINESS AS (if applicable): _____

APPLICANT'S ADDRESS: _____

APPLICANT'S PHONE NUMBER: _____

APPLICANT'S EMAIL: _____

BUILDING NAME: _____ TOTAL RENTAL UNITS: _____

BUILDING OWNER(S): _____

PROPERTY ADDRESS: _____

PROPERTY LEGAL DESCRIPTION (attach if necessary): _____

DESCRIBE INTERIOR CONDITION _____

PROJECTED CONST. START DATE: _____ COMPLETION DATE: _____

ESTIMATED TOTAL PROJECT COST: _____

ASSESSED PROPERTY VALUE: _____ EST. VALUE AT COMPLETION: _____

SOURCE OF FINANCING: _____

PROPERTY OWNER DATE

PROPERTY OWNER DATE

PCDC REVIEW COMPLETED DATE: _____

ACTION RECOMMENDED: [Approve](#) / [Disapprove](#)

PCDC REPRESENTATIVE

DATE

PCDC' NOTES AND FOLLOW UP INFO: _____
